

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N. 042-0041 EA/RR**  
**BUILDING COMMITTEE**  
High School (Library)  
15 North Maple Street, East Hampton, CT 06424  
**Thursday, June 4, 2015, 5:30 pm**

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**Committee Members Present:** Sharon Smith, Chairperson; Stephen Karney, Roy Gauthier, Thomas Cooke, Tom Seydewitz, (voting), David Ninesling (voting).

**Committee Members Not Present:** Michele Barber, Vice Chairperson; Cynthia Abraham, Michael Zimmerman

**Also Present:** Denise Russo, Recording Secretary, Charles Warrington and Joseph Lucas, Colliers International (CI), Jeff Anderson, Downes, and representatives from SLAM.

**Call to Order:** Chairperson Sharon Smith called the meeting to order at 5:31 pm.

**Public Remarks:** Pam Joslyn from The Old Home Day's Committee addressed the BC regarding the staging for the parade. They are aware that the high school site will be an active construction site on the day of the parade. They indicated concern about the arrival time of the construction crew and if there was a way of informing the parade organizers if any trucks or deliveries might need access to the site or on the route of the parade. DOWNES will work with CI to work on this.

**Review and Approve Minutes From May 21, 2015**

- *A motion was made by Steve Karney to approve minutes for May 21, 2015. Seconded by Tom Seydewitz. Voted (5-0-1) Motion unanimously carried with Thomas Cooke abstaining.*

**Project Managers Report:**

Please see attached for the Owners Project Manager Report.

**Reports and Discussions:**

**Construction Update:** In addition to the OPM Report, DOWNES provided an updated Phasing Plan. Mr. Jeff Anderson noted that the phasing plan has been reviewed by the board of education and school administration. Phase 1 is scheduled for completion in October of this year. The auditorium construction, which is in Phase 2, will start immediately in the summer so that it can be completed by December 2015. The remaining areas of Phase 2 will be completed in February of 2016. Mr. Warrington noted that the overall construction completion date has not changed and that the Downes construction contract with town does not contain substantial completion dates for each phase.

**Architects Update:** FF&E (fixtures, furnishings and equipment) has been approved by OSF to go out to bid. SLAM is currently obtaining quotes for phase 1 that is being purchased through state contact. Upon receipt of the quotes, SLAM will present them to the building committee for approval to issue

purchase orders to the respective vendors.

**Action Items:**

- *A motion was made by Tom Seydewitz to approve DOWNES Requisition #5(April 2015) in the amount of \$2,015,399.71. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to approve Eagle Environmental Invoice #12782 in the amount of \$1,458.50 Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to approve Eagle Environmental Invoice #12783 in the amount of \$1,305.13 Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to approve William B. Meyers quote for summer moves in the amount of \$20,332.50. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to table William B. Meyers Invoice #'s C1306-2 (2/10/15), C1306-3 (3/3/15), C1306-4 (4/9/15), C1306-5 (5/1/15), COM-212-15/1 (2/25/15) in the amount of \$7,513.80. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to table the approval for the bid of the FF&E package for all phases except Phase 1 (Phase 1 per state contract). Seconded by Dave Ninesling . Voted (6-0-0) Motion unanimously carried.*

**Sub-Committee Reports:** None

**Chairperson's Report:** Sharon gave the committee an update regarding the legislative status. The Legislature will convene a trailer session in a few weeks and it is hoped that the language which is in a pending bill will be approved during that session.

**Public Remarks:** Bill Marshall thanked the committee for all their hard work.

**Next Meeting:** June 18, 2015 at 5:30 pm in the High School Library.

**Adjournment:** *At 6:20 pm a motion was made by Dave Ninesling to adjourn. Seconded by Roy Gauthier. Voted (6-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo  
Recording Secretary